HOW TO CONTACT US

We welcome your input!
If you would like to raise an issue with the Council, please talk to any one of the current School Council members. You can also email any queries to: schoolcouncil@chilwellps.vic.edu.au

School Council Meetings
School councils must meet at least eight times in each year, and at least once per school term.

Council meetings are held in the staffroom at 7:00pm and are typically 1½-2 hours in duration. Parents and members of the school community are welcome to attend school council meetings as a visitor or observer. Visitors have a right to speak but must do so through the presiding member. However, visitors have no voting rights. There may be times when the council meeting, or part of the meeting, needs to be closed.

Why would you want to be on School Council?
- It’s a great way to get involved and have a say in what our school is doing for our children
- It’s a very good way to help current and future students of the school
- Your children may feel a greater sense of belonging with the school

2016 Meeting Dates

Term 1
Monday 15 February
Monday 21 March - includes Annual General Meeting and election of office bearers

Term 2
Monday 16 May
Monday 20 June

Term 3
Monday 25 July
Monday 22 August

Term 4
Monday 17 October
Monday 21 November
Monday 12 December (dinner meeting)
The School Council is a group of parents and staff who meet together to:

- Assist in the efficient governance of the school
- Ensure students’ best interests are primary
- Enhance the educational opportunities for students
- Ensure compliance with relevant legislation and regulations

What does the Council do?
The main functions of the school council are to:

**Policy & Strategy**
- Establish the broad direction and vision for the school
- Participate in the development and monitoring of the school’s strategic plan
- Develop, review and update school policies
- Develop, monitor and review the Student Engagement Policy and the School Dress Code
- Report annually to the school community and to DET regarding the school’s financial activities and strategic plan

**Financial Management**
- Approve the annual budget and monitor expenditure
- Raise funds for school-related purposes

**Day to Day Operation of the School**
- Arrange for the supply of goods, services, facilities, materials and equipment required for the conduct of the school
- Manage the after-hours use of school premises and grounds
- Maintain the school’s grounds and facilities

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### Community Engagement

- Canvass the views of the school community to assist decision-making about the school and its students.
- Generally stimulate interest in the school in the wider community.

### What the Council does not do

The School Council does not manage or intervene in the day to day running of the school. For example, it does not have the power to hire or fire teaching staff, decide which classes students are assigned to, or determine the curriculum taught. The Council cannot purchase or acquire land or buildings. Nor does it become involved in issues relating to individual teachers, students or parents—these are management issues, and therefore the responsibility of the principal.

### Committees

The Council has five sub-committees which provide advice and make recommendations to school council. Each school councillor sits on one sub-committee.

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The following sub-committees operate at Chilwell:
- Finance and Fundraising
- Outside School Hours Care
- Canteen
- Facilities
- Food Fair

### 2016/2017 Council Members

**Parent Representatives (7)**

- President: Ben Woodman
- Vice President: Phil Joyce
- Treasurer: Alastair Mulroyan
- Secretary: Deirdre Harris

**Council Members:**
- Mark Alexander
- Dean Dell’Oro
- Kaz McDonald
- Ian Royce

**Community Representative**
- Alastair Mulroyan

**DET representatives (4)**
- Scott McCumber
- Gavan Welsh
- Deb Fisher
- Matt Limb
- Lesley Dandy (minute-taker)